

Connecticut Youth Service Bureaus

*Impact on Referral or
Diversion of Children and
Youth from the Justice System*

A Report to the Connecticut General Assembly

Connecticut State Department of Education
December 1, 2013

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I. BACKGROUND

In 1978, Public Act 78-183 of the Connecticut General Statutes (C.G.S.) established Youth Service Bureaus (YSBs). A YSB is defined as an agency operated directly by one or more municipalities, or a private agency designated to act as an agent of one or more municipalities, for the purpose of evaluating, planning, coordinating and implementing services, including prevention and intervention programs for delinquent, pre-delinquent, pregnant, young parents and troubled youth (Appendix A). The statute further states that YSBs shall be the coordinating unit of community-based services to provide a comprehensive delivery of prevention and intervention, treatment and follow-up services.

YSBs offer a broader scope of services than most other youth-serving agencies. In addition to providing direct services like other agencies, YSBs are responsible for assessing the needs of youth, identifying gaps in services and coordinating services for youth to fill gaps and avoid duplication of services. Many YSBs also play a special role in working with the juvenile justice system to meet the needs of children and youth found to be delinquent by providing and/or making referrals to mental health services.

YSBs range in size and scope, from the smallest, which has one single part-time employee in a municipal office, to the largest, a private, nonprofit agency that provides a wide range of services to 10 municipalities. In a few communities, volunteers provide YSB administrative functions, thereby permitting the total YSB budget to be used for direct services. YSBs in larger cities focus their activities on administrative efforts that coordinate the many public and private providers in the community that offer a wide array of youth services. These administrative and coordinating efforts with the various providers limit gaps in service and develop additional resources, thereby assuring that the needs of youth are being met.

Section 10-19m (c) of the C.G.S. requires the Commissioner of Education, “on December 1, 2011, and biennially thereafter, report to the General Assembly on the referral or diversion of children under the age of eighteen years from the juvenile justice system and the court system.” This report, for the period 2011-13, provides a summary of information collected and required from the YSBs that participated in the state-funded grant program managed by the Connecticut State Department of Education (CSDE). The report includes information about: the various income sources used by YSBs; the number of children and youth referred to YSBs diverted from the juvenile justice system; participants’ demographic information; and the type of services received, such as crisis intervention, family therapy, group therapy, employment training and positive youth development. This report provides an analysis of outcome information as part of an improved accountability system, based on a Results Based Accountability (RBA) framework.

II. DATA COLLECTION METHODS AND FRAMEWORK

This report is based on administrative data from several databases and surveys of youth participating in a wide range of YSB services. It includes individual level records for those receiving intensive services (Tier 1 Programs), summary information for those engaging in less-intensive small and large group services (Tier 2 Programs), survey data collected from youth throughout the year, and school record data obtained through a match of individual YSB data

with CSDE Public School Information System (PSIS) database. The data collected and reported by the YSBs represent a major shift from the way data had been collected and reported to CSDE in previous years. Program Years (PY) 2011-12 and 2012-13 data captured in this report serve as baseline for future reporting.

A New Approach to Data Collection

Administrative Records for Programs and Services: Tier 1 and Tier 2

The new data collection method has two components:

Tier 1 Programs

- short-term/small group services lasting less than 20 hours; and
- large group events or series of events

Tier 2 Programs

- trainings, services or programs that last 20 hours or more

Tier 1 information is reported to CSDE in summary form. Tier 2 information is collected for each individual participant so that it can be matched to determine what measurable effect these programs may have on school success.¹

Data Matching for Tier 2

The Tier 2 data collection allows the matching of data from the YSBs administrative records to the CSDE's PSIS database. Aggregate outcomes are provided in the areas of school attendance, student behavior (detention, suspension and expulsion) and grade progression. This portion of the new data collection method provides an opportunity for linking school outcomes to Tier 2 Programs and services.

Participant and Client Surveys

Individual surveys for different program categories are an important component of Tier 2 data collection methods:

1. Young people in youth development and other after-school programs receive one survey.
2. Youth and families engaged in mental health services receive a different survey. All Tier 2 program participants are asked to complete a survey upon completion of their program.

The RBA Reporting Framework

In 2009, 16 YSBs, under the direction of the CSDE, piloted the data collection method that supported the RBA framework. In PY 2011-12, the statewide implementation of the YSB/RBA data collection method took place. As a result of the piloting and the coordinated efforts of several agencies to strengthen accountability within the Juvenile Review Board (JRB) program, a third survey has been added for PY 2013-14, specific to youth participating in the JRB process.

¹ The exception to the minimum 20 hour standard is that an individual YSB may choose to shift a Tier 1 Program to Tier 2 even if the program runs for less than 20 hours.

The Tier 2 Programs are generally longer in duration and more intensive and intentional in their program goals than in Tier 1. More importantly, these are Programs that research has linked to educational and behavioral outcomes which are linked to the result statement.

Tier 1 Programs simply consider:

1. How much did we do?

Accountability for Tier 2 Programs requires answers to the questions:

1. How much did we do?
2. How well did we do it? and
3. Is anyone better off as a result?

As a result of the adoption of the new YSB/RBA data collection method, the total number participants/clients presented in this report represent a major shift from the way YSBs collected and reported their data in previous years. These data provide a baseline for subsequent years and this process has identified reporting and data issues that are being resolved in PY 2013-14.

III. FUNDING AND COST SAVINGS

In PY 2012-13, the total state education appropriation for YSBs was \$3,549,783. The appropriation includes a base State Education Award of \$2,929,483 and an Enhancement Grant of \$620,300. C.G.S. Section 10-190 permits 2 percent (\$58,945) of the base grant to be set aside for CSDE administrative expenses. The minimum amount awarded to each YSB was \$14,000. YSBs that received a grant in excess of \$15,000 in 2007-08 were eligible for a proportionate share of the remaining appropriation. Through the Enhancement Grant, each YSB received an increase to the base state grant. The enhancements ranged from \$3,300 to \$10,000. Each town is required to match the base state grant: at least 50 percent of the match was from town-appropriated funds, which included municipal and in-kind contributions. All 102 YSBs that applied for funding received grants. Four eligible YSBs (Lebanon, North Branford, Monroe and Thomaston) did not submit applications.

The state-funded YSBs reported a combined available funding of \$29,709,937, which includes municipal and in-kind contributions and a variety of other funds leveraged beyond the basic state grant. Figure 1 shows the breakout in income by source. Sixty-five percent of the funds that support YSBs were from the local municipalities' direct (57 percent) and in-kind (8 percent) contributions. State funding sources total just under \$7.2 million or 24 percent of the YSBs' total revenue. Detailed information on the funding sources for each YSB is presented in Appendix B.

Youth Service Bureau Income PY 2012-13

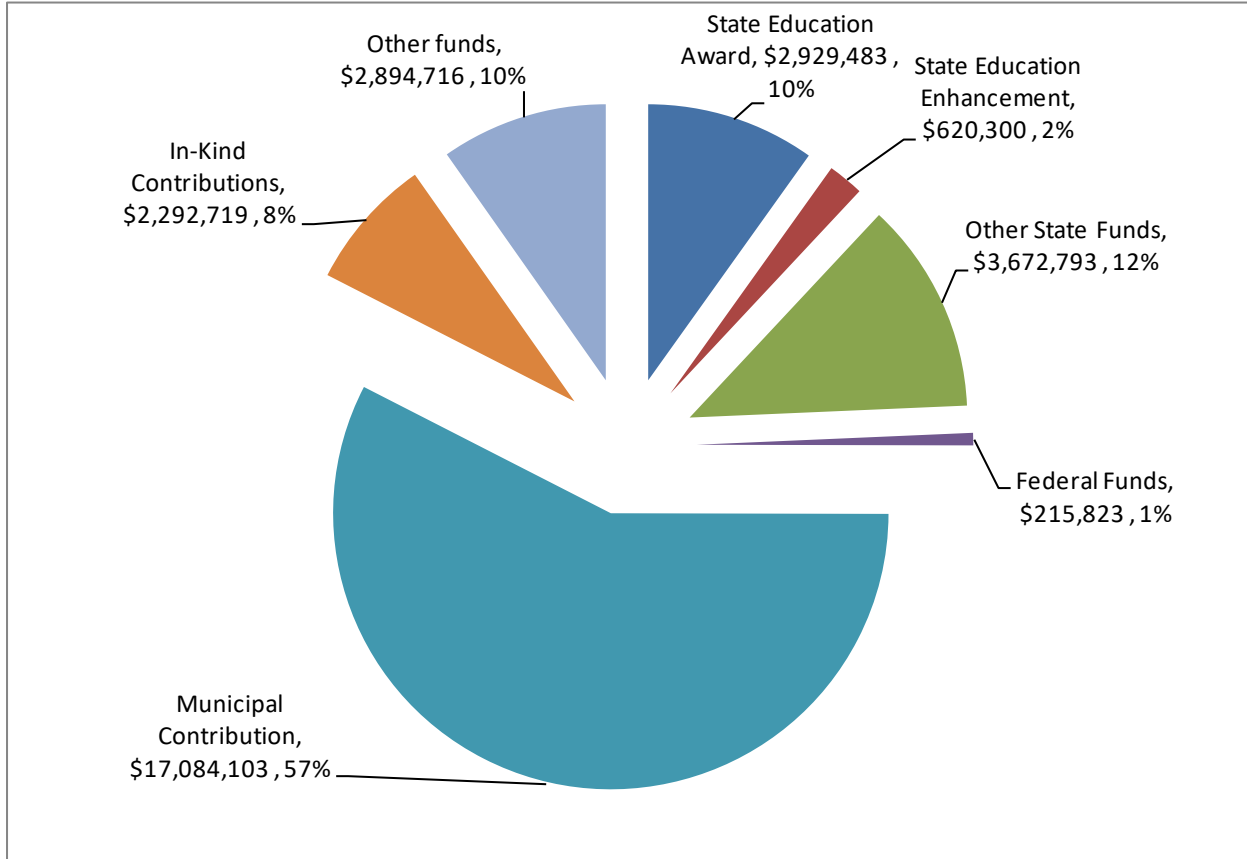


Figure 1

IV. TIER I PROGRAMS

There are two categories of Tier 1 Programs: Short-term/small group programs lasting less than 20 hours (short series, one-time workshops, lectures, day events) and large group events or series of events (large assemblies at school, family day or mock car crash event in the community). As evident from Table 1, larger events reach a large number of young people and parents. A summary of the Tier 1 Programs is provided below.

Table 1: Tier 1 Programs Summary

YSB Tier 1 Programs	PY2011-12		PY2012-13	
	Number of Programs	Number of Participants	Number of Programs	Number of Participants
Small Group Programs	1,306	41,827	1,899	66,314
Large Group/One-time events	743	161,710	844	176,732
Total	2,049	203,537	2,743	243,046

V. TIER II PROGRAMS, DATA ANALYSIS AND REPORTING

A. Referrals

YSBs receive referrals from community, regional and state service providers, parents/guardians and the youth themselves, as outlined in Tables 2a and b. The issues presented to YSBs are complex and often require a network of services. YSBs annually track referral information that is then used to assist in developing programs and activities.

Tables 2a and 2b show the YSB reported breakdown of the referral sources for children and youth in PY 2011-12 and PY 2012-13. Referral source information was provided for 11,313 individuals in PY 2011-12 and 15,463 individuals in PY 2012-13, totaling 26,776 individual referrals over the two years. Parents and guardians are the single largest referral source, constituting 28 to 36 percent. School districts and youth are the second and third largest referral sources, representing approximately half of all referrals. Schools use YSBs for a range of support services that assist students with behavioral needs, social/emotional development and to prevent referral to the criminal justice system by way of a “Families with Service Needs” (FWSN) petition. The high number of self-referrals suggest that YSBs have a strong community presence recognized by both parents and students.

Table 2a²: Referral Sources PY 2011-12

	PY 2011-12	
	Frequency	Percent
Parent/Guardian	4,075	36.0
Self	2,888	25.5
School	2,835	25.1
Police	539	4.8
Other	318	2.8
Social Service Agency	197	1.8
Juvenile Review Board	176	1.6
DCF	164	1.5
Superior Court/Juvenile Matters	49	.4
Physician	--	--
Total	11,241	99.4
Did not report	72	.6
Total	11,313	100.0

² Differences in numbers are due to variability in reporting during this baseline period (Tables 2a and 2b).

Table 2b: Referral Sources PY 2012-13

	PY 2012-13	
	Frequency	Percent
Parent/Guardian	4,369	28.3
School	3,567	23.1
Self	3,303	21.4
Police	878	5.7
Other	592	3.8
Social Service Agency	226	1.5
Juvenile Review Board	195	1.3
DCF	160	1.0
Superior Court/Juvenile Matters	100	.6
Physician	2	.0
Total	13,392	86.6
Did not report	2,071	13.4
Total	15,463	100.0

B. Tier 2 Participant Characteristics

YSBs provide a range of services to troubled youth to divert them from the juvenile justice system. They offer a variety of interventions that are known to help youths function more effectively in their schools and communities.

Since 2011, the CSDE-funded YSBs provided services in over 126 Connecticut communities and reported having referred or diverted over 26,000 children and youth into Tier 2 Programs in addition to over 448,000 youth and parents that participated in Tier 1 Programs. The total number of females who received services over two years was 13,892 (52 percent), compared to 12,830 (48 percent) males who received services (see Figure 2). These proportions are similar to previous years in which females represented a slightly higher proportion of the total participant population.

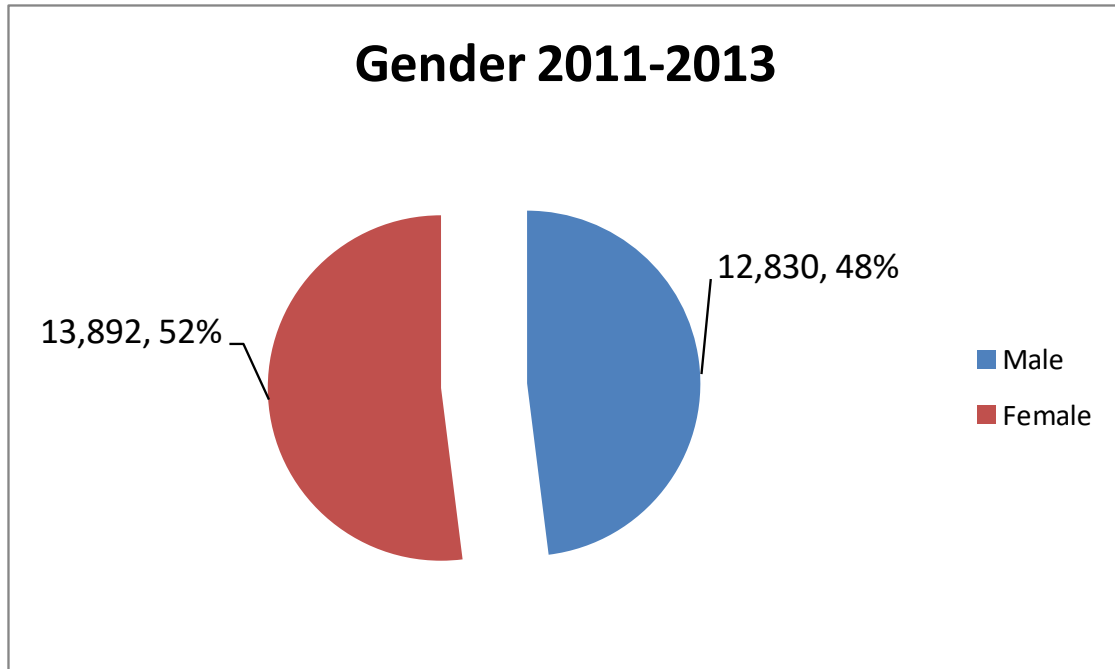


Figure 2

Figure 3 presents age groups for PY 2011-12 and PY 2012-13. The largest single groups of youth in both years are those of high school ages, 14 to 18, followed by children aged 10 to 13. Together these two groups constitute approximately 80 percent of all youth receiving Tier 2 services.

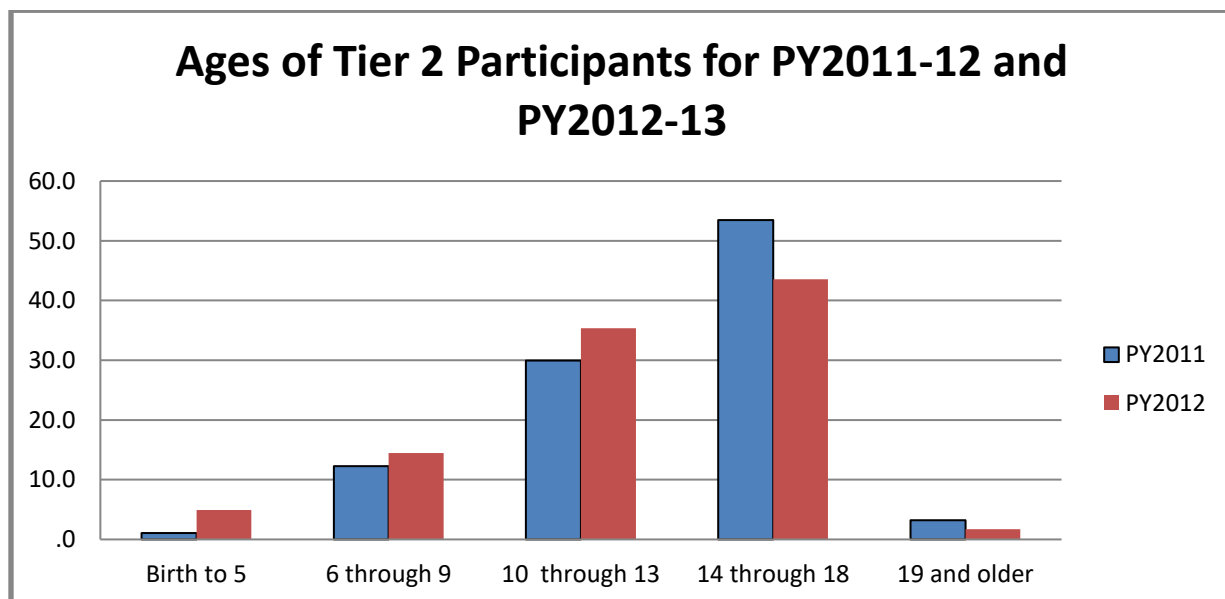


Figure 3

Figure 4 shows race/ethnicity of the children and youth who receive services from YSBs. In 2012, approximately 71 percent of the children and youth were white; 24 percent were Hispanic/Latino and 18 percent were African American.

Race/Ethnicity of Referred or Diverted Children and Youth

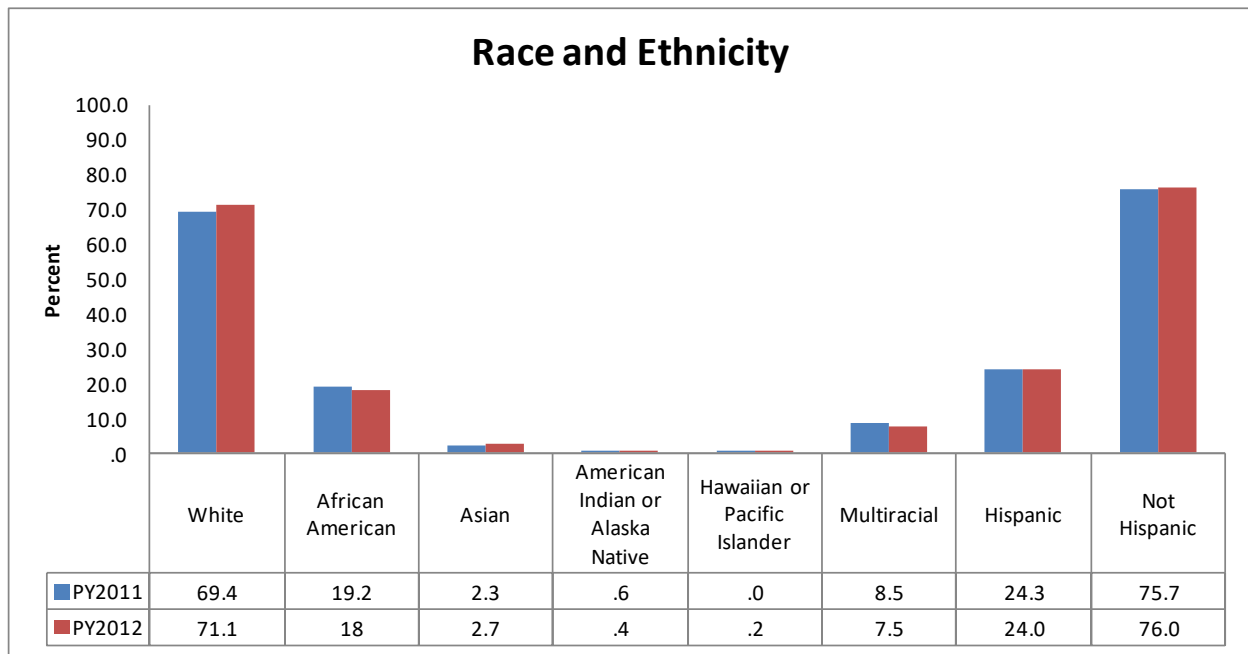


Figure 4

C. Reasons for Referral

To better link referral sources to services provided, YSBs collect information on the reasons that youth come to them. Tables 3a and 3b below identify the wide range of reasons for referral, which, in turn, drives the range of services described in Section D - Services Provided.

Table 3a: Reasons for Referral PY 2011-12

	PY 2011-12	
	Frequency	Percent
Positive Youth Development	8,393	74.2
Parenting/Family Issues	1,909	16.9
School Issues	1,014	9.0
Non-School Issues	963	8.5
Delinquent Behavior	587	5.2
Defiance of School Rules	446	3.9
Depression	373	3.3
Other	324	2.9
Substance Abuse	230	2.0
Truancy	167	1.5
Beyond Control	163	1.4

	PY 2011-12	
	Frequency	Percent
Bullying	139	1.2
Physical/Sexual Abuse/Neglect	127	1.1
Suicidal Behavior	71	.6
Pregnancy/Teen Parent	52	.5
Indecent/Immoral Conduct	41	.4
Running Away	34	.3
Homelessness/At Risk Of	29	.3
FWSN	34	.3
Internet Related	6	.1
Dating Violence	7	.1
Total Reasons	15,109	133.7 ³

Table 3b: Reasons for Referral PY 2012

	PY 2012-13	
	Frequency	Percent
Positive Youth Development	9,972	64.5
Parenting/Family Issues	1,798	11.6
Non-School Issues	1,023	6.6
School Issues	977	6.3
Delinquent Behavior	890	5.8
Other	788	5.1
Depression	536	3.5
Defiance of School Rules	464	3.0
Substance Abuse	252	1.6
Truancy	232	1.5
Beyond Control	199	1.3
Bullying	142	.9
Physical/Sexual Abuse/Neglect	119	.8
Suicidal Behavior	97	.6
FWSN	80	.5
Running Away	37	.2
Indecent/Immoral Conduct	34	.2
Homelessness/At Risk Of	38	.2
Pregnancy/Teen Parent	11	.1
Internet Related	18	.1

³ Sums to over 100 because of multiple reasons provided for some youth.

	PY 2012-13	
	Frequency	Percent
Dating Violence	7	.0
Total Reasons	17,714	114.4

D. Services Provided

Each YSB provides a range of services, either directly, contractually or by referral to other agencies. The most frequently reported (see Table 4) services are:

- After-School Programming
- Summer Programs
- Employment Training
- Life Skills Training
- Case Management
- Individual Therapy
- Family Therapy
- Group Therapy
- Juvenile Review Boards

YSBs provide mental health services to thousands of youth and families. When a YSB does not provide direct services, it will make a referral to other community organizations. Direct services may include individual counseling, group therapy and family therapy. Tables 4a and 4b show all direct services and the number of participants.

YSBs also provide case management for many youth who receive mental health services in other agencies. Between 2011 and 2013, YSBs reported that they provided 2,944 individuals with case management services. Many youth who received mental health services are referred to the YSB from the school system. Some self-referrals also occurred.

YSBs also plan, fund and deliver programs designed to promote positive youth development. Some of these programs are for youth involved in the juvenile justice system or diverted from the justice system and placed in one of these programs as part of a plan of service to help justice-involved youth get back on track. Other youth in positive development programs are referred to these programs by school counselors and others in the community. Positive youth development programs are directed toward leadership development, employment training, life skills training and mentoring. In addition, some programs promote community service and volunteerism. Between 2011 and 2013, YSBs provided 34,730 youth and family activities and services for youth in their communities.

Tables 4a and 4b represent the types of services provided to children, youth and their families over the past two years. The tables illustrate that YSBs' most prevalent direct services are positive youth development, after-school programs and individual counseling.

**Table 4a: Services Provided to Diverted Children, Youth and their Families
PY 2011-12**

	PY 2011-12	
	Frequency	Percent
Youth Development – After-School Programming	3,244	28.7
Youth Development - Summer Programs	2,093	18.5
Individual Therapy	1,597	14.1
Family Therapy	1,418	12.5
Case Management	1,408	12.4
Youth Development -Leadership Development	1,220	10.8
Youth Development – Life Skills	964	8.5
Youth Development - Employment Training	926	8.2
Group Therapy	646	5.7
Juvenile Review Board	498	4.4
Community Services	330	2.9
Mentoring	313	2.8
Crisis Intervention	301	2.7
Diversion	211	2.0
Service Learning	183	1.6
Child Welfare	115	1.0
Teen Pregnancy Prevention	68	.6
Teen Parent Education	54	.5
Total	15,589	137.9

**Table 4b: Services Provided to Diverted Children, Youth and their Families
PY 2012**

	PY 2012-13	
	Frequency	Percent
Youth Development – After-School Programming	3,818	24.7
Youth Development - Summer Programs	2,283	14.8
Individual Therapy	1,883	12.2
Youth Development – Life Skills	1,647	10.7
Family Therapy	1,626	10.5
Case Management	1,536	9.9
Youth Development -Leadership Development	1,369	8.9
Juvenile Review Board	932	6.0
Mentoring	834	5.4

	PY 2012-13	
	Frequency	Percent
Youth Development - Employment Training	823	5.3
Group Therapy	692	4.5
Community Services	585	3.8
Crisis Intervention	375	2.4
Child Welfare	286	1.8
Diversion	256	1.7
Teen Pregnancy Prevention	107	.7
Service Learning	89	.6
Teen Parent Education	0	0
Total	19,141	123.9

The types of services provided to children, youth and their families are consistent with the CSDE’s initiatives to promote extended learning opportunities and support for students and their families. These opportunities provide support and activities that help children and youth to further develop social and emotional skills and abilities, as well as extended learning.

E. Education Outcomes and Survey Data

Educational Outcomes Data Match Pilot Results. The matching of Tier 2 records with educational outcomes and behavior in school was piloted for the first time in program year PY 2011-12. Participant records were matched to CSDE’s PSIS database to determine individual performance on:

- school attendance (chronic absenteeism);
- disciplinary sanctions (at least one in-school suspension); and
- advancement to the next grade.

The YSBs provided 5,361 files for school year PY 2011-12. A total of 4,366 files (81.4 percent) were matched. A total of 928 records were not matched because they were missing information or the individual had graduated. The following baseline data were established during this procedure. Tables 5, 6 and 7 summarize the data from the PSIS match.

Table 5 displays the number and percent of males and females with at least one out-of-school suspension. The 987 youth with at least one out-of-school suspension had a total of 3,169 in-school and out-of-school suspensions during the PY 2011-12 school year. Significantly fewer females than males had at least one suspension⁴.

⁴ 3,169 is the total number of in-school and out-of-school suspensions, indicating that many of these students had multiple suspensions throughout the year.

Table 5: Out-of- School Suspensions PY 2011-12

Participants	Student Count	% of <u>ALL</u> YSB Participants
Female	373	7.05%
Male	614	11.60%

Table 5 displays the number and percent of males and females who have been identified as chronically absent during the school year, 2011-12. Significantly fewer females than males demonstrated chronic absenteeism during this school year.

Table 6: Chronic Absenteeism for PY 2011-12

Participants	Student Count	% of <u>ALL</u> YSB Participants
Female	410	16.5%
Male	457	20.8%

Table 6 shows that the vast majority of participants, male and female, progress to the next grade. Females are slightly more likely to advance than males.

Table 7: Grade Progression for PY 2011-12

Participants	Student Count	% of <u>ALL</u> YSB Participants
Female	2,191	96.7%
Male	1,992	94.8%

Participant and Client Surveys. Two questionnaires were developed to assess participant’s satisfaction with programs and services, program management, and their perceptions of program outcomes related to their growth and development. The first questionnaire seeks to determine students’ assessment of program quality and the outcomes they anticipated from a variety of after-school programs. The second questionnaire seeks to determine students’ assessment of program quality and anticipated outcomes specifically for mental health services.

During the piloting (PY 2011-12), several versions of the questionnaire with different numbers of statements were tested. The final questionnaire for after school and positive youth development programs contains 15 statements. A 5-point Likert Scale where “1” indicates strongly disagrees and “5” indicates strongly agrees was used⁵. A mid-point of 3 indicates that

⁵A set of responses used as the rating format for a battery of questions directed toward an attitude object (Vavra, T.G. (1997). Improving Your Measurement of Customer Satisfaction, ASQ Quality Press; Milwaukee, WI.

the response was neutral, neither agreeing nor disagreeing with the statement. Below are the 15 items that participants will be asked to rate on a 1-5 scale:

1. The program was a great experience.
2. The program was better than expected.
3. Compared to similar programs, this one is best.
4. The staff explained what I needed to do while in the program.
5. The staff told me everything I needed to know about how the program worked.
6. The staff understood my needs and interests.
7. I felt safe in the program.
8. I have been active in deciding what would happen during the program.
9. I got the help I needed (e.g., transportation) to be in the program.
10. I trust the staff I know in the program.
11. I gained new skills and knowledge while in the program.
12. I learned more about myself while in the program.
13. I can use what I have learned in the program.
14. I am more confident since being in the program.
15. I feel better about myself since being in the program.

Overall satisfaction is an index created by taking an average of the scores from the first three statements and transforming the resulting average from a 1-5 scale to a 0-100 scale. The overall, statewide satisfaction score is 85 out of 100. Among the YSBs, overall satisfaction scores ranged from 75 to 92. Questions regarding program management (4, 7, and 10) received the highest scores, ranging from 89 to 91. Outcome-related statements, captured by questions: 12, 14, and 15 received the lowest scores, ranging from 78 to 82.

The mental health questionnaire contains seven questions with a 4-point Likert Scale. The items were drawn from a questionnaire originally developed by researchers at the University of California, San Francisco.⁶ The questions include:

1. How would you rate the quality of service you have received?
2. Overall, how satisfied are you with the services you have received?
3. If you were to seek help again, would you come back to our program?
4. How satisfied are you with the amount of help you have received?
5. Have the services you received helped you to deal more effectively with your problems?
6. Did you feel understood by your counselor?
7. Did the services make a difference in your life?

The first three questions are used to create an overall satisfaction score following the same basic method used in the participant questionnaire: the responses from the first three questions are averaged and converted to a 0-100 scale.

Overall satisfaction statewide was 89. Similar to the results for the youth development questionnaire, the highest scores (88-89) were achieved for program management questions (questions 4 and 6). Questions probing whether participants were better off as a result of the

⁶ Stuntzner-Gibson, D., Koren, P.E., & DeChillo, N. (1995). The Youth Satisfaction Questionnaire (YSQ): What kids think of services; *Families in Society*, 76, 616-624.

programs (5 and 7) received the lowest scores (80-82). As with the participant survey, there was a wide range of overall satisfaction scores among the YSBs providing clinical services.

Together, the administrative data and questionnaires collected by the YSB and the data match for school outcomes provide the foundation for using a common language to answer the three RBA focus questions:

1. How much did we do?
2. How well did we do it? and
3. Is anyone better off as a result?

VI. CONCLUSION AND RECOMMENDATIONS

The CSDE and the YSBs are committed to ensuring that our communities provide opportunities for Connecticut's children and youth, by providing programs and activities that contribute to their growth and development. In addition to serving at risk and justice involved youth, YSBs provide youth and their families with the mental health services needed to give them the optimal chance for good health and success in school and in life.

In addition, YSBs provide a variety of positive youth development programs after the school day that contribute to keeping young people in school. YSBs continue to play a role in coordinating current services provided by others in the community and planning for future needs.

The addition of a third questionnaire for those youth completing participation in a JRB program is being implemented in PY 2013-14 and will further the accountability efforts. Both this survey and the participant survey for positive youth development and the client survey for mental health services will be implemented in an online format this fall. The survey responses for each survey for each YSB, will be available in summary form throughout the year. The online surveys also eliminate the need to support data entry for the thousands of surveys completed each year.

The student questionnaires provide information that will inform policy makers and program operators on how well programs and services are delivered and whether children and youth see themselves as better off as a result of participating. While overall satisfaction statewide is high, that satisfaction varies widely between YSBs. This variation provides multiple opportunities for YSBs to learn from each other and identify potential best practices in specific program areas.

The primary focus going forward will be to ensure that technical and procedural challenges are addressed with webinars and technical assistance to individual YSBs. While many YSBs have very stable leadership, some larger YSBs have had several changes in leadership over the last two years. Administrative and program knowledge have not always been transferred with the leadership changes. Special assistance is underway to address these transitional problems.

In addition to supporting the development of these data collection tools, the CSDE has a special role in helping YSBs strengthen data exchanges between the local YSBs and the school systems with which they work on a regular basis. Improving local communications will make a significant improvement in the ability of schools and YSBs to collaborate and coordinate services.

YSBs offer a continuum of services that keep children and youth in school and out of the juvenile justice system. YSBs are a trusted partner and share the responsibility of providing a quality, equitable education for children and youth.

VII. APPENDICES

APPENDIX A

Connecticut General Statutes Section 10-19m to 10-19q

Sec. 10-19m. (Formerly Sec. 17a-39). Youth service bureaus. Annual report.

Regulations. (a) For the purposes of this section, “youth” shall mean a person from birth to eighteen years of age. Any one or more municipalities or any one or more private youth serving organizations, designated to act as agents of one or more municipalities, may establish a multipurpose youth service bureau for the purposes of evaluation, planning, coordination and implementation of services, including prevention and intervention programs for delinquent, pre-delinquent, pregnant, parenting and troubled youth referred to such bureau by schools, police, juvenile courts, adult courts, local youth-serving agencies, parents and self-referrals. A youth service bureau shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services.

(b) A youth service bureau established pursuant to subsection (a) of this section may provide, but shall not be limited to, the delivery of the following services: (1) individual and group counseling; (2) parent training and family therapy; (3) work placement and employment counseling; (4) alternative and special educational opportunities; (5) recreational and youth enrichment programs; (6) outreach programs to insure participation and planning by the entire community for the development of regional and community-based youth services; (7) preventive programs, including youth pregnancy, youth suicide, violence, alcohol and drug prevention; and (8) programs that develop positive youth involvement. Such services shall be designed to meet the needs of youth by the diversion of troubled youth from the justice system as well as by the provision of opportunities for all youth to function as responsible members of their communities.

(c) The Commissioner of Education shall adopt regulations, in accordance with the provisions of chapter 54, establishing minimum standards for such youth service bureaus and the criteria for qualifying for state cost-sharing grants, including, but not limited to, allowable sources of funds covering the local share of the costs of operating such bureaus, acceptable in-kind contributions and application procedures. Said commissioner shall, on December 1, 1979, and annually thereafter, report to the General Assembly on the referral or diversion of children under the age of eighteen years from the juvenile justice system and the court system. Such report shall include, but not be limited to, the number of times any child is so diverted, the number of children diverted, the type of service provided to any such child, by whom such child was diverted, the ages of the children diverted and such other information and statistics as the General Assembly may request from time to time. Any such report shall contain no identifying information about any particular child.

Sec. 10-19n. (Formerly Sec. 17a-40). State aid for establishment and expansion of youth service bureaus. To assist municipalities and private youth-serving organizations designated to act as agents for such municipalities in establishing, maintaining or expanding such youth service bureaus, the state, acting through the Commissioner of Education, shall provide cost-sharing grants, subject to the provisions of this section for (1) the cost of an administrative core unit and (2) the cost of the direct services unit provided by such youth service bureau. No state grant shall be made for capital expenditures of such bureaus. All youth service bureaus shall submit a

request for a grant, pursuant to this section and sections 10-19m and 10-19o, on or before May fifteenth of the fiscal year prior to the fiscal year for which such grant is requested.

Sec. 10-19o. (Formerly Sec. 17a-40a), as amended by Sec. 35 of Public Act 07-3 of the June Special Session. Youth service bureau grant program. (a) The Commissioner of Education shall establish a program to provide grants to youth service bureaus in accordance with this section. Only youth service bureaus which were eligible to receive grants pursuant to this section for the fiscal year ending June 30, 2007, or which applied for a grant by June 30, 2012, with prior approval of the town's contribution pursuant to subsection (b) of this section, shall be eligible for a grant pursuant to this section for any fiscal year commencing on or after July 1, 2012. Each such youth service bureau shall receive a grant of fourteen thousand dollars. The Department of Education may expend an amount not to exceed two per cent of the amount appropriated for purposes of this section for administrative expenses. If there are any remaining funds, each such youth service bureau that was awarded a grant in excess of fifteen thousand dollars in the fiscal year ending June 30, 1995, shall receive a percentage of such funds. The percentage shall be determined as follows: For each such grant in excess of fifteen thousand dollars, the difference between the amount of the grant awarded to the youth service bureau for the fiscal year ending June 30, 1995, and fifteen thousand dollars shall be divided by the difference between the total amount of the grants awarded to all youth service bureaus that were awarded grants in excess of fifteen thousand dollars for said fiscal year and the product of fifteen thousand dollars and the number of such grants for said fiscal year.

(b) In order for a youth service bureau to receive the full amount of the state grant determined pursuant to subsection (a) of this section, a town shall contribute an amount equal to the amount of the state grant. A town shall provide not less than fifty per cent of its contribution from funds appropriated by the town for that purpose, and the remaining amount in other funds or in-kind contributions in accordance with regulations adopted by the State Board of Education in accordance with chapter 54.

(c) Any funds remaining due to a town's failure to match funds as provided in subsection (b) of this section shall be redistributed in accordance with the provisions of this section. The State Board of Education shall adopt regulations in accordance with the provisions of chapter 54 to coordinate the youth service bureau program and to administer the grant system established pursuant to this section and sections 10-19m and 10-19n.

Sec. 10-19p. (Formerly Sec. 17a-41). Assistance to youth service bureaus. The Department of Education shall provide grant management services, program monitoring, program evaluation and technical assistance to such state-aided youth service bureaus, and the commissioner may assign or appoint necessary personnel to perform such duties, subject to the provisions of chapter 67.

(4) A school readiness provider may provide child day care services and the cost of such child day care services shall not be subject to such per child cost limitation.

(c) A local or regional board of education may implement a sliding fee scale for the cost of services provided to children enrolled in a school readiness program.

(d) A town or school readiness council may file a waiver application to the Department of Education on forms provided by the department for the purpose of seeking approval of a school readiness schedule that varies from the minimum hours and number of days provided for in subdivision (1) of subsection (a) of section 10-16p or from the definition of a year-round program pursuant to subdivision (7) of said subsection (a). The Department of Education may, in consultation with the Department of Social Services, approve any such waiver if the departments find that the proposed schedule meets the purposes set forth in the provisions of section 10-16o concerning the development of school readiness programs and maximizes available dollars to serve more children or address community needs.

Sec. 10-19q. Enhancement Grant Program for Youth Service Bureaus. The Department of Education shall administer, within available appropriations, an enhancement grant program for youth service bureaus. The department shall annually award grants in the amounts of: (1) Three thousand three hundred dollars to youth service bureaus that serve a town with a population of not more than eight thousand or towns with a total combined population of not more than eight thousand; (2) five thousand dollars to youth service bureaus that serve a town with a population greater than eight thousand, but not more than seventeen thousand or towns with a total combined population greater than eight thousand, but not more than seventeen thousand; (3) six thousand two hundred fifty dollars to youth service bureaus that serve a town with population greater than seventeen thousand, but not more than thirty thousand or towns with a total combined population greater than seventeen thousand, but not more than thirty thousand; (4) seven thousand five hundred fifty dollars to youth service bureaus that serve a town with a population greater than thirty thousand, but not more than one hundred thousand or towns with a total combined population greater than thirty thousand, but not more than one hundred thousand; and (5) ten thousand dollars to youth service bureaus that serve a town with a population greater than one hundred thousand or towns with a total combined population greater than one hundred thousand. Notwithstanding the provisions of this section, for the fiscal year ending June 30, 2013, and each fiscal year thereafter, the amount of grants payable to youth service bureaus shall be reduced proportionately if the total of such grants in such year exceeds the amount appropriated for such grants for such year.

APPENDIX B

2012-13 Report of Youth Service Bureau Income By Source

Town Name	State Education Award	State Education Enhancement Grant	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
Ansonia	\$16,441	\$6,110			\$16,438	\$3,484		\$42,473	53%
Ashford	\$14,000	\$3,226		\$5,000	\$14,000		\$9,000	\$45,226	38%
Avon	\$14,000	\$6,110			\$14,000			\$34,110	59%
Berlin	\$14,000	\$6,110			\$90,485			\$110,595	18%
Bloomfield	\$15,974	\$6,110	\$61,200		\$410,000	\$95,000	\$13,500	\$601,784	4%
Branford	\$39,498	\$6,110	\$79,245		\$601,126		\$10,000	\$735,979	6%
Bridgeport	\$143,507	\$9,777			\$99,170	\$55,788		\$308,242	50%
Bristol	\$49,304	\$7,382	\$120,000		\$333,611		\$142,850	\$653,147	9%
Canaan	\$28,083	\$4,888			\$45,749	\$12,000	\$142,077	\$232,797	14%
Canton	\$14,000	\$4,888	\$2,400		\$4,400	\$7,200		\$32,888	57%
Cheshire	\$17,812	\$6,110	\$38,245		\$762,581			\$824,748	3%
Clinton	\$14,000	\$4,888		\$203,823	\$186,434	\$198,000	\$13,100	\$620,245	3%
Colchester	\$18,750	\$4,888	\$8,105		\$300,000	\$45,000	\$9,500	\$386,243	6%
Columbia	\$14,000	\$3,226						\$17,226	100%
Coventry	\$14,511	\$4,888	\$2,400		\$29,500		\$8,000	\$59,299	33%
Cromwell	\$14,000	\$4,888			\$14,000			\$32,888	57%
Danbury	\$60,811	\$7,382	\$42,841		\$164,397	\$10,000	\$221,790	\$507,221	13%
Derby	\$14,000	\$4,888			\$29,000	\$6,000	\$7,500	\$61,388	31%
Durham	\$14,000	\$4,888			\$33,780	\$16,500	\$14,000	\$83,168	23%
East Granby	\$14,000	\$3,226			\$16,401	\$9,400	\$1,500	\$44,527	39%
East Haddam	\$14,000	\$4,888	\$2,400		\$152,748	\$70,000	\$21,900	\$265,936	7%
East Hampton	\$16,100	\$4,888			\$45,000	\$5,000		\$70,988	30%
East Hartford	\$46,625	\$7,382	\$44,175	\$7,000	\$375,786	\$40,000		\$520,968	10%
East Haven	\$22,069	\$6,111	\$10,500		\$22,071	\$52,500	\$10,000	\$123,251	23%
East Lyme	\$20,974	\$6,111	\$3,300		\$118,084	\$50,000		\$198,469	14%
Ellington	\$14,000	\$4,888	\$75,000		\$65,455		\$3,100	\$162,443	12%
Enfield	\$34,368	\$7,382	\$80,675		\$423,059		\$500	\$545,984	8%
Essex	\$17,280	\$4,888			\$81,346	\$15,100	\$89,681	\$208,295	11%
Fairfield	\$28,729	\$7,382			\$54,000	\$5,000	\$5,000	\$100,111	36%
Farmington	\$14,000	\$6,111	\$8,500		\$245,000		\$500	\$274,111	7%
Glastonbury	\$20,191	\$7,382			\$1,262,662	\$32,967	\$1,000	\$1,324,202	2%
Granby	\$14,000	\$4,888	\$9,400		\$56,830	\$23,905	\$2,000	\$111,023	17%
Griswold	\$14,000	\$4,888	\$5,000		\$84,662		\$2,000	\$110,550	17%
Groton	\$31,434	\$7,382			\$200,000		\$1,500	\$240,316	16%
Guilford	\$25,144	\$6,111	\$4,425		\$439,271	\$25,144		\$500,095	6%
Hamden	\$37,275	\$7,382	\$318,675		\$282,010	\$40,000	\$2,000	\$687,342	6%
Hartford	\$160,722	\$9,777			\$100,000	\$130,087		\$400,586	43%
Hebron	\$37,098	\$6,111	\$123,835		\$472,266		\$374,573	\$1,013,883	4%
Killingworth	\$14,000	\$4,888	\$129,750		\$144,645	\$100,000	\$60,300	\$453,583	4%

Town Name	State Education Award	State Education Enhancement Grant	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
Ledyard	\$18,468	\$4,888			\$39,341			\$62,697	37%
Madison	\$28,511	\$6,111	\$214,808		\$517,897	\$200,000	\$59,280	\$1,026,607	3%
Manchester	\$37,586	\$7,382	\$33,487		\$603,200	\$25,000	\$160,000	\$866,655	5%
Mansfield	\$16,344	\$4,888			\$16,484			\$37,716	56%
Meriden	\$49,595	\$7,382	\$155,800		\$154,811	\$100,000	\$50,000	\$517,588	11%
Middletown	\$31,623	\$7,382			\$224,676		\$10,000	\$273,681	14%
Milford	\$37,326	\$7,382			\$37,337			\$82,045	54%
Montville	\$18,261	\$6,111	\$3,300		\$162,992	\$5,000	\$10,961	\$206,625	12%
Naugatuck	\$26,609	\$7,382	\$4,500		\$199,000		\$2,500	\$239,991	14%
New Britain	\$72,840	\$7,382	\$110,000		\$290,166	\$8,925	\$8,000	\$497,313	16%
New Canaan	\$14,411	\$6,111			\$244,484			\$265,006	8%
New Haven	\$122,970	\$9,777			\$143,811			\$276,558	48%
Newington	\$22,875	\$7,382	\$4,245		\$254,063	\$25,000	\$39,000	\$352,565	9%
New London	\$26,606	\$6,111			\$63,334			\$96,051	34%
New Milford	\$21,506	\$6,111	\$9,976		\$410,669			\$448,262	6%
North Haven	\$17,341	\$6,111			\$17,337			\$40,789	57%
Norwalk	\$65,984	\$7,382	\$239,000		\$193,993	\$48,224		\$554,583	13%
Norwich	\$87,555	\$7,382	\$346,256		\$146,785		\$23,615	\$611,593	16%
Old Lyme	\$20,111	\$4,888	\$9,085		\$91,500		\$108,000	\$233,584	11%
Old Saybrook	\$38,008	\$4,888	\$27,400		\$253,711	\$24,000	\$22,550	\$370,557	12%
Orange	\$18,076	\$4,888			\$81,642			\$104,606	22%
Plainfield	\$49,803	\$7,382			\$49,823			\$107,008	53%
Plainville	\$24,135	\$6,111	\$3,105		\$78,000	\$50,000	\$10,000	\$171,351	18%
Portland	\$14,000	\$4,888	\$2,400		\$268,936		\$21,000	\$311,224	6%
Preston	\$14,000	\$3,226			\$14,000			\$31,226	55%
Prospect	\$14,000	\$4,888			\$8,600	\$5,400		\$32,888	57%
Ridgefield	\$14,000	\$6,111			\$111,000	\$22,000	\$37,000	\$190,111	11%
Rocky Hill	\$16,816	\$6,111	\$3,300		\$150,371	\$16,814		\$193,412	12%
Shelton	\$22,664	\$7,382			\$214,533	\$30,000	\$17,500	\$292,079	10%
Simsbury	\$14,000	\$6,111	\$4,245		\$8,000	\$10,000	\$2,000	\$44,356	45%
Southington	\$26,698	\$7,382			\$258,142	\$20,000	\$3,000	\$315,222	11%
South Windsor	\$22,585	\$6,111	\$22,244		\$244,267	\$30,000	\$4,450	\$329,657	9%
Stafford	\$20,769	\$4,888			\$20,761			\$46,418	55%
Stamford	\$59,984	\$9,777	\$7,130		\$379,027			\$455,918	15%
Stonington	\$19,281	\$6,111	\$42,402		\$115,778	\$77,205	\$2,650	\$263,427	10%
Stratford	\$40,302	\$7,382	\$187,365		\$398,686	\$148,986	\$91,068	\$873,789	5%
Suffield	\$14,000	\$4,888	\$3,105		\$74,185			\$96,178	20%
Tolland	\$21,109	\$4,888	\$18,105		\$63,237	\$50,000	\$20,000	\$177,339	15%
Torrington	\$38,623	\$7,382	\$77,971		\$38,884		\$16,000	\$178,860	26%
Trumbull	\$25,429	\$7,382			\$182,927	\$1,050		\$216,788	15%
Vernon	\$23,080	\$6,111	\$10,500		\$215,119	\$7,400	\$9,000	\$271,210	11%
Voluntown	\$14,000	\$3,226						\$17,226	100%
Wallingford	\$28,980	\$7,382	\$13,175		\$339,766		\$44,000	\$433,303	8%

Town Name	State Education Award	State Education Enhancement Grant	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
Waterford	\$14,000	\$6,111	\$158,550		\$200,610			\$379,271	5%
Watertown	\$14,000	\$6,111						\$20,111	100%
Westbrook	\$14,000	\$3,226			\$110,000	\$7,000	\$30,000	\$164,226	10%
West Hartford	\$35,077	\$7,382	\$97,366		\$184,978	\$28,000	\$59,000	\$411,803	10%
West Haven	\$43,168	\$7,382	\$114,000		\$65,000	\$11,000		\$240,550	21%
Weston	\$14,000	\$4,888			\$21,226			\$40,114	47%
Westport	\$22,214	\$6,111			\$221,373		\$12,000	\$261,698	11%
Wethersfield	\$21,674	\$6,111			\$21,666	\$200,140	\$40,245	\$289,836	10%
Willington	\$14,000	\$3,226	\$2,800		\$42,782			\$62,808	27%
Wilton	\$14,000	\$6,111			\$57,045			\$77,156	26%
Winchester	\$17,332	\$4,888	\$10,085		\$59,895		\$141,375	\$233,575	10%
Windsor	\$20,009	\$6,111	\$14,245		\$102,690	\$4,000	\$54,000	\$201,055	13%
Windsor Locks	\$14,000	\$4,888			\$39,472			\$58,360	32%
Woodbridge	\$14,000	\$4,888			\$44,250	\$6,000		\$69,138	27%
United Way-Greenwich	\$14,000	\$7,382	\$13,225		\$27,200	\$12,500	\$68,336	\$142,643	15%
Waterbury	\$100,958	\$9,777			\$121,320		\$57,714	\$289,769	38%
Southbury-Middlebury	\$25,884	\$6,111	\$5,585		\$206,882		\$251,500	\$495,962	6%
Norton Heights Depot	\$14,411	\$6,110			\$39,450		\$115,071	\$175,042	12%
Windham Regional Community	\$23,910	\$6,111	\$454,750		\$27,822	\$25,000	\$1,000	\$538,593	6%
Newtown Youth and Family	\$21,282	\$6,111	\$79,212		\$319,200	\$46,000	\$126,030	\$597,835	5%
TOTAL	\$2,929,483	\$620,300	\$3,672,793	\$215,823	\$17,084,103	\$2,292,719	\$2,894,716	\$29,709,937	12%

APPENDIX C

Youth Service Bureaus by Region

Eastern Region Youth Service Bureaus

Andover/Hebron/Marlborough Youth Services (serving Andover, Hebron, Marlborough)
Ashford Youth Services Bureau
Coventry Youth Services
East Hartford Youth Services
Ellington Youth Services
Enfield Youth Services
Glastonbury Youth and Family Services
Manchester Youth Services
Mansfield Youth Services
South Windsor Youth & Family Services
Stafford Family Services
Tolland Human Services
United Services (serving Killingly, Putnam, Thompson, Plainfield, Sterling, Pomfret, Woodstock, Canterbury, Brooklyn, Eastford)
Vernon Youth Services Bureau
Willington Youth Services
Windham Youth Services

Fairfield County Youth Service Bureaus

Bridgeport Youth Services Bureau
Fairfield Youth Services
Mayor's Youth Service Bureau of Stamford
New Canaan Youth Services
Norwalk Department of Youth Services
Stratford Community Services
The Depot (serving Darien)
The United Way of Greenwich, Inc.
Trumbull Counseling Center
Weston Youth Services
Westport Department of Human Services
Wilton Youth Services

Middlesex County Youth Service Bureaus

Clinton Youth & Family Services
Cromwell Youth Services
Durham/Middlefield Youth and Family Services (serving Durham, Middlefield)
East Haddam Youth Services
East Hampton Youth Services
Middletown Youth Services
Old Saybrook Youth & Family Services

Portland Youth & Family Services
Tri-Town Youth Services, Inc. (serving Essex, Deep River, Chester)
Westbrook Youth & Family Services
Youth & Family Services of Haddam/Killingworth (serving Haddam, Killingworth)

New London Youth Service Bureaus

Colchester Youth Services
East Lyme Youth Services
Griswold Youth Services Bureau
Groton Youth & Family Services
Ledyard Youth Services
Lyme Youth Services (serving Old Lyme, Lyme)
Montville Youth Services
Norwich Youth & Family Services
Office of Youth Affairs (serving New London)
Preston Youth Services
Stonington Youth & Family Services
Waterford Youth Service Bureau

North Central Youth Service Bureaus

Avon Youth Services
Berlin Youth Services
Bloomfield Social & Youth Services
Bristol Youth Services
East Granby Youth Services
Farmington Youth Services
Granby Youth Services
Hartford Youth Services
New Britain Youth & Family Services
Newington Youth Services
Plainville Youth Services
Rocky Hill Youth Services
Simsbury Youth Service Bureau
Southington Youth Services
Suffield Youth Services
The Bridge Family Center (serving West Hartford)
Wethersfield Social & Youth Services Department
Windsor Locks Youth Services
Windsor Youth Service Bureau

Northwestern Youth Service Bureaus

Canaan Youth Services
Canton Youth Services Bureau
Cheshire Youth and Social Services
Danbury Youth Services

Housatonic Youth Services (serving Canaan [Falls Village], Cornwall, Kent, North Canaan, Salisbury, Sharon)
Naugatuck Youth Services
New Milford Youth Agency
Newtown Youth and Family Services
Prospect Youth Service Bureau
Ridgefield Youth Services
Southbury-Middlebury Youth & Family Services (serving Southbury, Middlebury)
Torrington Area Youth Services (serving Torrington, Harwinton, Burlington)
Waterbury Youth Service System
Winchester Youth Service Bureau (serving Barkhamsted, Colebrook, Hartland, New Hartford, Norfolk, Winchester)

South Central Youth Service Bureaus

Ansonia Youth Service Bureau
Branford Counseling Center
East Haven Youth Services
Guilford Youth & Family Services
Hamden Youth Services
Madison Youth Services
Meriden Youth Services
Milford Youth Services
New Haven Youth Services
North Haven Community Services
Orange Department of Youth Services
Shelton Youth Service Bureau
Wallingford Youth Social Services
West Haven Youth & Family Services
Woodbridge Human Services

