Mental Health Staff Ratios- Report Notes

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Overview

This report presents the ratio of students to mental health workers at the state, district, and school levels. Mental health workers may be employees of the district or contracted staff. The following job classifications are included:

- Behavior Technician
- Board Certified Behavior Analyst
- Certified Marriage and Family Therapist
- Certified School Counselor
- Certified School Psychologist
- Certified Social Worker
- Licensed Marriage and Family Therapist (Non-certified)
- Licensed Professional Counselor (Non-certified)
- Psychological Examiner
- School Nurse
- Social Worker (Non-certified)
- Trauma Specialist

In addition, there is a job classification called All Mental Health Staff that allows the user to view a total of all mental health staff and the corresponding ratio.

This report is designed to fulfill the requirements of Public Acts 22-47 and 22-116 of the Connecticut General Assembly.

This report allows users to filter by level (state, district, school), school year, job classification, district, school/program, organization type, support designation, Low Grade, and High Grade. The resulting table can be sorted on screen and/or exported to excel.

How to Use this Report

The default filters are set to show state, district, and school-level student enrollment and full-time equivalent (FTE) mental health staff data for the most recent school year for which data are available.

Users may **filter the report** using the multiselect dropdown lists with checkboxes on the left of the screen.

At any time, a user can refresh the web page to return the report to its default state.

The totals and ratios are shown in the following fields.

Term	Definition
Student Count	The number of students enrolled as of the October PSIS collection for the school year listed. Data are suppressed when the student count is less than six.
Full Time Equivalent (FTE)	Full-time equivalent is the proportion of a full-time position worked. A full-time position is reported as 1.0, while a 40% position is reported as 0.4 FTE. This field shows the total FTEs reported for the level(s), Job Classification(s) and all other filters selected based on October 1 staffing in EDS for the school year listed.
Ratio (Students per FTE)	Ratio is calculated by dividing the number of students by the FTEs. Data are suppressed when the student count is less than six.

Inclusion/Exclusion Rules

The following job classifications are included:
- Behavior Technician
- Board Certified Behavior Analyst
- Certified Marriage and Family Therapist
- Certified School Counselor
- Certified School Psychologist
- Certified Social Worker

- Licensed Marriage and Family Therapist (Non-certified)
- Licensed Professional Counselor (Non-certified)
- Psychological Examiner
- School Nurse
- Social Worker (Non-certified)
- Trauma Specialist

In addition, there is a job classification called All Mental Health Staff that allows the user to view a total of all mental health staff and the corresponding ratio.

The report includes completed school years from 2018-19 to the present. Job Classifications and FTE counts are based on October 1 staffing in the Educator Data System (EDS) for the school year listed. Enrollments are based on October 1 registrations in PSIS (Public School Information System) for the school year listed.

The following are organization types are excluded from this report:
- Adult Education Providers
- Colleges and Universities
- Community Pre-K
- Nonpublic Elementary and Secondary Schools
- Permanent Family Residence
- Private Colleges and Universities

Terms/Definitions

List all dropdowns and any appropriate dropdown values with corresponding definitions.

Term	Definition
State/District/School	This is a multi-select checkbox that allows the user to specify the level of reporting they wish to view. For example, if "State" and "District" are selected, the user will see state and district totals based on all the filters selected.
School Year	The school year for which the data were reported. The report includes completed school years from 2018-19 to the present. A multi-select checkbox allows the user to select one or more school years to view.
Job Classification	The job classification as entered in EDS or the Non-Certified Staff Collection. - Behavior Technician - Board Certified Behavior Analyst - Certified Marriage and Family Therapist Provides services to families, parents, and guardians in order to support the academic or behavioral functioning of the student; does not authorize teaching unless the person also holds an appropriate teaching endorsement. - Certified School Counselor Provides a continuum of individual student planning, school counseling core curriculum, behavioral health services, including

Term	Definition
	data-driven prevention and intervention strategies for ensuring equitable access to resources and promoting academic achievement, social/emotional and career development to enhance student success for college and career readiness. • Certified School Psychologist Analyzes and evaluates students' behavior by measuring and interpreting their intellectual, emotional and social development, and diagnosing educational and personal issues impacting academic performance; plans and implements behavioral intervention programs for individual and/or groups of students. • Certified Social Worker Provides social services for individuals, families and/or groups in the school environment. • Licensed Marriage and Family Therapist (Non-certified) Most Marriage and Family Therapists will be certified staff reported in the Educator Data System (EDS). This category is for not certified outside (contract) Marriage and Family Therapists used by a district. • Licensed Professional Counselor (Non-certified) Most School Counselors will be certified staff reported in the Educator Data System (EDS). This category is for not certified outside (contract) Counselors used by a district. • Psychological Examiner Analyzes students' behavior by measuring and interpreting their intellectual, emotional and social development, and diagnosing educational and personal issues impacting academic performance. • School Nurse • Social Worker (Non-certified) Note: Most School Social Workers will be certified staff reported in the Educator Data System (EDS). This category is for not certified outside (contract) social workers used by a district. • Trauma Specialist In addition, there is a job classification called All Mental Health Staff that allows the user to view a total of all mental health staff and the corresponding ratio. This report is designed to fulfill the requirements of Public Acts 22-47 and 22-116 of the Connecticut General Assembly. This report allows users to filter by level (state, district, school), school year, job classification, district, school/program, organization type,

Term	Definition
	support designation, Low Grade, and High Grade. The resulting table can be sorted on screen and/or exported to excel.
District	The name of the district reporting the enrollments and FTEs.
School/Program	The name of the school/program reporting the enrollments and FTEs.
Organization Type	The organization type designation of the district(s)/school(s). Multi-select options include: State of Connecticut, College Affiliated Schools/Districts, CT Technical Education and Career Schools/Districts, Endowed and Incorporated Academy Schools/Districts, Program, Public Charter Schools/Districts, Public Schools/Districts, Regional Education Service Center Schools/Districts, Regional Schools/Districts, and State Agency Facilities/Districts.
Support Designation	The support designation of the district(s)/school(s). Multi-select options include: Alliance District, Commissioner's Network School, Focus School, Opportunity District, Priority District, and Turnaround School.
Low Grade	The lowest grade offered in that school/district, as reported by the school/district in Directory Manager (DM).
High Grade	The highest grade offered in that school/district, as reported by the school/district in Directory Manager (DM).

Sources and Update Schedule

Current sources include the Directory Manager (DM), Educator Data System (EDS), Noncertified Staff Collection, and Public School Information System (PSIS).

The below table provides a listing of what fields are associated with each source.

Source	Fields
Educator Data System (EDS)	Job Classification and FTE (Based on Oct 1 staffing in EDS for the school year listed)
Non-Certified Staff	The due date is typically in early December and collects counts as of 10/1
PSIS (Public School Information System)	Student Count (Based on Oct PSIS for the school year listed)
Directory Manager (DM)	District/school code and name, Organization Type, Low Grade, and High Grade

Other Helpful Information

At any time, a user can refresh the web page to return the report to its default state.

Data Contacts

Directory Manager (DM)/Educator Data System (EDS)/ Non-Certified Staff
Ray Martin, raymond.martin@ct.gov, (860)713-6876

Public School Information System (PSIS)
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Please direct any report-related questions to the EdSight helpdesk at edsight.sde@ct.gov.